

Module designation	School Management
Module level, if applicable	Undergraduate
Code, if applicable	PIPAUM6802
Subtitle, if applicable	-
Courses, if applicable	-
Semester(s) in which the module is taught	Even/Autumn Term
Person responsible for the module	Isnanik Juni Fitriyah, S.Pd., M.Si.
Lecturer	Isnanik Juni Fitriyah, S.Pd.,M.Si., Ridwan Joharmawan, M.Si.
Language	Bahasa Indonesia
Relation to curriculum	Undergraduate degree program, elective, 7 th semester.
Type of teaching, contact hours	Direct instruction for lectures, cooperative learning for experiment, 100 minutes for lectures.
Workload	<ol style="list-style-type: none"> 1. Lectures: 2 x 50 = 100 minutes (1.6 hours) per week. 2. Exercises and Assignments: 2 x 60 = 120 minutes (2 hours) per week. 3. Private study: 2 x 60 = 120 minutes (2 hours) per week.
Credit points	2 credit points (~3.17 ECTS-eq).
Requirements according to the examination regulations	A student must have attended at least 80% of the lectures to sit in the exams.
Recommended prerequisites	
Module objectives/intended learning outcomes	<p>After completing this module, students are expected to:</p> <p>LO 8: master the concept and the principles of management (schools, junior high school laboratory, learning resources) to develop innovative learning and edutainment entrepreneurship in the form of innovative and adaptive props/learning software towards the development of technology and community needs independently, quality, and measureably.</p>

Content	<ol style="list-style-type: none"> 1. Basic principles of management 2. School planning: vision, mission, branding, budget. <p>The topics on the subject are focused to the following subtopics:</p> <ol style="list-style-type: none"> 1. The essence of management 2. Management principles 3. School management problems and obstacles 4. School and classroom management 5. Improve the quality of school management 6. The main function of the school organization 7. SWOT analysis 8. School development 9. Vision, mission, branding 10. School budget and expenditure design 11. Committee and society 12. Principles of leadership
Study and examination requirements and forms of examination	Assesment of student learning achievement by accessing daily assignments, class discussions, papers.
Media employed	Whiteboard, sipejar, power point.
Reading list	<ol style="list-style-type: none"> 1. Departemen Pendidikan Nasional. 2000. Panduan Manajemen Sekolah. Jakarta: Dikdasmen. 2. Evertson, C. M. & Emmer, E. T. 2008. <i>Classroom Management for Middle and High School Teachers</i>. New York: Allyn & Bacon. 3. Mulyasa, E.H. 2011. <i>Manajemen dan Kepemimpinan Kepala Sekolah</i>. Bandung: Bumi Aksara. 4. Sallis, Edward. 2002. <i>Total Quality Management in Education</i>. British: Kogan Page. 5. Siccone, F. 2012. <i>Essential Skills for Effective School Leadership</i>. New York: Pearson. 6. Ubben, G. C., Hughes, L. W.& Norris, C. J. 2011. <i>Principal, The: Creative Leadership for Excellence in Schools</i>(7th edition). NewYork: Pearson.
Date of last amendment made	May, 2020