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| Module designation | School Management |
| Module level, if applicable | Undergraduate |
| Code, if applicable | PIPAUM6802 |
| Subtitle, if applicable | *-* |
| Courses, if applicable | *-* |
| Semester(s) in which the module is taught | Even |
| Person responsible for the module | Isnanik Juni Fitriyah, S.Pd., M.Si. |
| Lecturer | Isnanik Juni Fitriyah, S.Pd.,M.Si., Ridwan Joharmawan, M.Si. |
| Language | Bahasa Indonesia |
| Relation to curriculum | Undergraduate degree program, elective, 7th semester. |
| Type of teaching, contact hours | Direct instruction for lectures, cooperative learning for experiment, 100 minutes for lectures. |
| Workload | 1. Lectures: 2 x 50 = 100 minutes (1.6 hours) per week.
2. Exercises and Assignments: 2 x 60 = 120 minutes (2 hours) per week.
3. Private study: 2 x 60 = 120 minutes (2 hours) per week.
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| Credit points | 2 credit points (~3.17 ECTS-eq). |
| Requirements according to the examination regulations | A student must have attended at least 80% of the lectures to sit in the exams. |
| Recommended prerequisites |  |
| Module objectives/intended learning outcomes | After completing this module, a student is expected:LO 8 : Demonstrate capability in using the concept and the principles of management (school, junior high school laboratory, learning resources).LO 11 : Demonstrate logical thinking and good scientifiec manner in teamwork and communicate their results in writing and orally. |
| Content | 1. Basic principles of management
2. School planning: vision, mission, branding, budget.

The topics on the subject are focused to the following subtopics:1. The essence of management
2. Management principles
3. School management problems and obstacles
4. School and classroom management
5. Improve the quality of school management
6. The main function of the school organization
7. SWOT analysis
8. School development
9. Vision, mission, branding
10. School budget and expenditure design
11. Committee and society
12. Principles of leadership
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| Study and examination requirements and forms of examination | Assesment of student learning achievement by accessing daily assignments, class discussions, papers. |
| Media employed | Whiteboard, sipejar, power point. |
| Reading list | Departemen Pendidikan Nasional. 2000. Panduan Manajemen Sekolah. Jakarta: Dikdasmen.Evertson, C. M. & Emmer, E. T. 2008. *Classroom Management for Middle and High School Teachers*. New York: Allyn & Bacon.Mulyasa, E.H. 2011. *Manajemen dan Kepemimpinan Kepala Sekolah*. Bandung: Bumi Aksara.Sallis, Edward. 2002. *Total Quality Management in Education*. British: Kogan Page.Siccone, F. 2012. *Essential Skills for Effective School Leadership*. New York: Pearson.Ubben, G. C., Hughes, L. W.& Norris, C. J. 2011. *Principal, The: Creative Leadership for Excellence in Schools*(7th edition). NewYork: Pearson. |